Education Abroad Individual Award—Terms of Reference

Purpose
● Encourage continuing U of A undergraduate and graduate students to undertake an education abroad experience;
● Allow students to choose from a wide variety of education abroad programs, both in type (e.g., exchange/study abroad/faculty-led/internship/research) and in destination;
● Encourage students to take a leadership role in developing their own education abroad opportunities.

Program Eligibility
The Education Abroad Individual Award provides financial support to undergraduate and graduate students undertaking any academic study, research, work term, or a volunteer opportunity outside of Canada for at least a week (at least 5 full days of program activity, travel days will not be counted).
_preference will be given to for-credit experiences and programs less than three weeks in length must be for credit.

The proposed education abroad opportunity may be individual or group based, at the undergraduate or graduate level, and may be offered either by the U of A (centrally, Faculty, other) or by an external organization.

Types of eligible education abroad experiences could include:
● Formal exchanges at approved partner institutions;
● Short-term/summer courses of study tours;
● Faculty-led programs (course taught by U of A faculty abroad);
● Programs led by partner institutions or third-party provider;
● Internships, research, clinical rotations, or volunteer opportunities abroad

Student Eligibility
Students must:
● be participating in education abroad programs outside of Canada for a period of at least one week;
● be registered full-time in a U of A degree program, either at the undergraduate or graduate level, at the time of the program abroad. Open Studies and part-time students will not be considered eligible;
● undergraduate students must have completed a minimum of *12 credits of U of A coursework by the application deadline;

For October 2, 2023 deadline:
have a GPA of at least 2.7 in the Fall 2022 and Winter 2023 terms (grades for the Spring/Summer terms are also counted, if applicable) on a minimum of 24 credits. If these terms do not add up to 24 credits, another term will be counted to reach the 24 credits; The program must start between January 1, 2024 and April 30, 2024.
For February 12, 2024 deadline:
have a GPA of at least 2.7 in the Fall 2023 and Winter 2023 terms (grades for the
Spring/Summer terms are also counted, if applicable) on a minimum of 24 credits. If
these terms do not add up to 24 credits, another term will be counted to reach the 24
credits; The program must start between May 1, 2024 and April 30, 2025.

- graduate students must have completed at least one term of graduate study by the application
deadline; and have a minimum GPA of 2.7 on the courses taken;

Please note: If you received an Individual Award in a previous year you were unable to use, your award
cannot be carried forward to this year and you will need to re-apply.

Ineligible Programs
Other programs receiving funding through the Education Abroad Office, such as CLIC, are not eligible
for Education Abroad Individual Award funding.

Value: $500-$4,500
Total value of the award will be based on the duration of the program, for up to 8 months. The total
award granted will be calculated using the following per-student formula.
- $500 for programs less than three weeks in length
- $1,000 for Month 1
- $500 per month for Months 2 and 8 (if applicable)
- Programs falling on a half month will receive a pro-rated amount (e.g. a one a half month program
will receive an additional $250 for a total $1,000; a six and a half month program will receive an
additional $250 for a total $3,750).

<table>
<thead>
<tr>
<th>Examples:</th>
<th>Month 1</th>
<th>Months 2-8</th>
<th>Total Award</th>
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</thead>
<tbody>
<tr>
<td>Student going abroad for 8 months</td>
<td>$1,000</td>
<td>$3,500</td>
<td>$4,500</td>
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<tr>
<td>Student going abroad for 4 months</td>
<td>$1000</td>
<td>$1,500</td>
<td>$2500</td>
</tr>
<tr>
<td>Student going abroad for 6.5 months</td>
<td>$1000</td>
<td>$2,750</td>
<td>$3,750</td>
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Application & Selection
- Applications for the Education Abroad Individual Awards must be initiated by individual
U of A students;
- Applicants will complete and submit a formal application to U of A International (UAI)
along with supporting documentation;
- Selection criteria for the Individual Education Abroad Award will be based on the following:
  - Academic merit of the student;
  - Type and quality of learning experience and how it contributes to the student’s
    academic success;
  - Student’s motivation for seeking the abroad experience;
• Demonstrated leadership, involvement and participation in university or community organizations, including cultural, sports, political or extracurricular activities.

• Applicants will be notified if they have been nominated for an award and must confirm acceptance of the award; failure to do so with result in forfeiting the award;

• Award payments will be directly deposited into the award recipient’s banking account via Bear Tracks account information once confirmation of registration/participation in the abroad experience is received;

• Recipients are ineligible to hold other Uof A International administered education abroad awards (e.g., endowment awards such as the Dr. Horst A. Schmid Travel Bursary, Rod and Judith Fraser, etc.);

• Recipients will be required to:
  o Complete a mandatory online pre-departure course, attend an in-person risk management session, submit a Risk Assessment/Management Plan and complete the UGo Off-Campus Travel Registry (including uploading proof of vaccination and Risk Management Agreement/Waiver)
  o Obtain research ethics approval prior to receiving the Award if undertaking a research project

• Recipients will also be encouraged to participate in promotion and recruitment activities for education abroad programming.

• For application details, visit: https://www.ualberta.ca/why-ualberta/international/go-abroad/get-funding/individual-award